



## VENDOR GENERAL RULES AND REGULATIONS 2023

1. **Vendor space rental is \$40.00 for the entire fair or \$20.00 for one day.** Vendor hours start times are: Thursday pm Friday 4 pm Saturday, 8am and Sunday, 9 a.m.
2. Checks should be made payable to **Jefferson County Fair**. The completed application and fee **are due no later than two weeks prior to the start of the Fair**, and may be sent to: Jefferson County Fair, Attn: Vendor Coordinator, PO Box 313, Boulder MT 59632. Failure to make the deadline could mean that the space could be re-assigned to another vendor. Please make checks payable to: Jefferson County Fair.
3. Vendor space is assigned. Vendors must check in with a Fair Board Member (Randi Levin) and/or their designee prior to setting up. Set up times are:

**1:00 to 3:00 PM on Thursday**

**8:30 AM to 3pm on Friday**

**8 AM to 10:30 AM on Saturday**

**8 AM to 10:00 AM on Sunday**

Outdoor space rental is 20 x 20 feet. Electricity may be available and is limited to 20 amps. No extension cords will be provided. Generators **must** be muffled. Tables and chairs are not provided. Power adaptors may be obtained with a \$5.00 deposit fee, refundable upon return of the adaptor.

4. Deliveries by vehicle of food, pop or articles of merchandise and any set up must be made during the set-up times listed above. If subsequent deliveries are required, please contact Randi Levin. All vehicles must be removed from the grounds to the parking area promptly after deliveries. Vendors will be given a pass when they check in to allow them access to the grounds on Saturday and Sunday.

5. All vendors must comply with the authorized health requirements, and a temporary event permit must be obtained. It is the vendor's responsibility to have this permit **before** the event. **Please contact the Jefferson County Sanitarian at (406) 225-4126 or by mail at PO Box H, Boulder, MT 59632 for complete requirements.** It is suggested that you allow at least two weeks.

6. No alcohol will be allowed on the Fair side of the grounds. No weapons (including fighting stars) or drug paraphernalia may be sold. No items of a political nature may be sold.

7. Vendors must keep their spaces in a neat and sanitary condition. It will be necessary for you to furnish plastic bags for trash and garbage. You are required to properly dispose of full trash bags by placing in the dumpster nearest to your vending site.

8. There will be limited dry camping available at \$10/day. Additional vehicles parked on the grounds prior or during the fair must be pre-approved and parked in the designated area. These vehicles may be subject to a parking charge of five dollars (\$5.00) per day. Please note this request on your application. Electricity and water hook ups are not available.

9. The Fair Board reserves the right to eject any vendors not following the above rules and regulations as interpreted by the Fair Board. Additional rules and regulations may be added if necessary. Vendor suggestions or complaints must be put in writing and mailed to the Fair Board. Rulings by the Fair Board are final.

10. More fair information and a list of scheduled events may be found at: <http://jeffersonmtfairrodeo.org> or contact Randi Levin at 406-980-0035 [levin.randi@gmail.com](mailto:levin.randi@gmail.com)



**Jefferson County Fair**  
**Jefferson County Recreation Park**  
**August 24-28, 2023**

To All Interested Vendors:

Here is the general schedule for this year's Fair and Rodeo:

**Thursday August 24:**

Fair Entries 5-7pm

In-County Wrangler Roundup Rodeo 6pm

**Friday August 25:**

Kids Parade and Rodeo: 11 am

Fair Entries 2-4 pm, Judging 5-8pm

Music in the Park 4:30-6pm

Northern Rodeo Assoc Rodeo: 6pm

**Saturday August 25:**

Fair entries received & Judging 7:30 am- noon

Rodeo Parade: 1pm

Entertainment in the Park: 12:30 – 6:30 pm

4H Livestock Sale: 2pm

Northern Rodeo Assoc Rodeo: 6pm

Barn Dance: 8-11 pm

**Sunday August 27:**

Slack Rodeo: 10 am

Children's Activities: 10am – 12:30 pm

Entertainment in the Park 12:30 pm -3:30 pm

Entries & Premiums pickup 2:00- 3:30 pm

***Entertainment in the park will include various live music acts, clown/magician, dance performances, and a Fire Eater!***

*Randi Levin 406-980-0035 [levin.randi@gmail.com](mailto:levin.randi@gmail.com)*

**JEFFERSON COUNTY FAIR & RODEO VENDOR APPLICATION 2023**

Were you a vendor at the 2022 Jefferson County Fair? Yes \_\_\_\_\_ No \_\_\_\_\_

Which days will you be vending? Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_ Sunday \_\_\_\_\_

Are you a non-profit/501c3? Yes \_\_\_\_\_ No \_\_\_\_\_

Organization or Business Name:

\_\_\_\_\_

Mailing Address:

\_\_\_\_\_

Contact Person(s) & Telephone Numbers:

\_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Facebook: \_\_\_\_\_

Website: \_\_\_\_\_

***\*Please attach a list of items (including prices) that you will be selling with this application. Special Requests/Requirements: (electricity, vehicle parking, camping, additional vendor space, etc.)***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Vendor space outside is 20 x 20. If additional space is required, additional fees may apply.**

I agree to be governed by the rules and regulations concerning vendors at the Jefferson County Fair. I understand that the Jefferson County Fair Board reserves the right to interpret these rules and regulations and has a final authority to determine all matters, questions, and differences regarding the Fair; and may also amend or add to the rules from me to me as management in its sole discretion deems as necessary and appropriate. I understand that the Fair Board reserves the right to direct and regulate the parking of all automobiles and other vehicles or conveyances within the fairgrounds. I hereby release the Jefferson County Fair from any liability or loss, damage, or injury to property while said property is on the grounds. I hereby agree to indemnify and hold harmless Jefferson County Fair for any actions, claims, damages, or suits brought by any party or person because of any activity or product of my concession, or my employees or agents. Payment is enclosed.

Signature of responsible party \_\_\_\_\_ Date \_\_\_\_\_

Mail application & payment to: Jefferson County Fair- Vendors, PO Box 313, Boulder, MT 59632  
Email app. & info to [levin.randi@gmail.com](mailto:levin.randi@gmail.com) to facilitate organization of vendor space and set up